

Virginia Society for Clinical Laboratory Science
57th Annual Business Meeting
Richmond, Virginia

Date: March 29, 2004

Presiding: Frankie Harris-Lyne

Minutes Taken By: Charlene Waybright, Pam Kuharski, Darrell Little

- I. Call to Order:** 12:15
- II. Appointments of Committees**
Parliamentarian: Randy Vandevanter
Credentials: Elaine Pappamehiel
Minutes Review:
Teller:
Credential Chair Report:
- III. Minutes of the 56th Annual Business Meeting:** A motion to dispense the reading of the minutes was made. Minutes will be available on the VSCLS web site.
- IV. Treasurer's Report:** Report on file. Dues paid to the State Corporation Commission was higher than usual in order to catch up on past due fees.
Total Budget for 2004: \$2,821.25 Liabilities: \$3,210.93
Net Assets as of March 29, 2004: \$31, 248.16
- V. President's Report:** Report on file.
- VI. President-Elect's Report:** Report on file.
- VII. Past President's Report:** Report on file.
- VIII. Board Highlights:**

June 14, 2003

- Guest Colleen Conley gave a presentation to the BOD about Mercy Ships, and international charity that operates worldwide.
- President Janet Bowman announced that she is moving to a new position as Compliance Officer at Carilion.
- Past President Becky Perdue attended the Coordinating Council on the Clinical Laboratory Workforce in Chicago to address the workforce shortage.
- Bernie Bekken submitted her resignation as President-Elect for 2004-2005 since she has agreed to run for the position of ASCLS President-Elect next year.
- The extra money, from the basket raffle for Student Scholarship, will be donated to the Children's Miracle Network in the amount of \$121.
- A motion was approved to move the \$50 from the Bulk Mail line item to the Awards budget.

September 27, 2003

- Merion Publication Royalty sent in past due monies in the amount of \$4,234.78.
- The Spring Meeting will return to the Crowne Plaza in Richmond with Jim Griffith as the keynote.
- A discussion took place to forgo the awards banquet and to give awards at the end of

the keynote address.

- Two hundred and twelve copies of the fall 2003 *VSCLS Today* were sent to all current and lapsed members.
- A discussion took place of DCLS offering tours of their new facilities to the attendees of the Spring Meeting 2004.

November 22, 2003

- A motion was approved to increase the budget line item Publication by \$1,000.00 for the 2003-2004 budget to cover printing and postage for two additional newsletters. The money from the increase will come from Merion Publication rebate.
- Elaine Pappamihiel reported that she contacted new members to verify they received all ASCLS/VSCLS information.
- Three students from MCV have applied for the student scholarship; a final decision will be made by December 1, 2003.
- Becky Perdue attended the Coordinating Council for Clinical Laboratory Workforce in Washington and it was reported that the Department of Labor recognized Healthcare as the number two on workforce shortage with reductions in nursing followed by laboratory personnel and then pharmacy.
- A motion was approved to set the 2004 Spring Meeting registration fees. The theme for the Spring Meeting will be "A Capitol Step."

January 24, 2004

- A motion was approved to increase the line item, Legislative Day Expenses, from \$75.00 to \$1,075.00 to cover meeting registration and room accommodations.
- Nominations for the Spring Meeting are Connie Laubenthal for Treasurer and Frankie Harris-Lyne for Nominations Committee. No confirmed candidates for President –Elect.
- Karen Gordon is seeking nominations for the VSCLS member of the Year and VSCLS educator of the year. She is also seeking an individual or organization that supports VSCLS for the VSCLS Appreciation Award.
- Rebecca Payne of the VCU program was the recipient of the VSCLS scholarship. Barbara Lindsey VCU Program Director presented her an award letter along with a check for \$500.00.
- Bernadette Bekken has been nominated for President-elect of ASCLS and Connie Laubenthal has been nominated for ASCLS Nominations Committee Region II.

March 28, 2004

- President Frankie Harris-Lyne purchased BOD basket for VSCLS fundraiser with donations collected at the January meeting.
- ASCLS has been reinstated with the State Corporation Commission.
- Janet Bowman reported that the Annual Spring Meeting Program was mailed to 199 current and lapsed members and to 45 Virginia Hospital in and around the Richmond area.
- Nomination for the Spring Meeting for President-Elect is Charlene Waybright. Lynn Kuchenbrod will be nominated for a one-year completion of term for Secretary.

- A motion was approved to take out a 6 inch ad in the Supplement *Richmond Times Dispatch* for \$818.34 during National Medical Laboratory Week.

- IX. **Nominations Committee:** Nominations made for 2004-2005: President-Elect – Charlene Waybright; Treasurer – Connie Laubenthal; Nominations Committee – Frankie Harris-Lyne; Secretary – Lynn Kuchenbrod
- X. **Election of Officers:** The Parliamentarian ruled to election by proclamation. All positions approved unanimously.
- XI. **Standing Committee Reports**
 - A. **Constitution and By-Laws:** Report on file. Monitored ASCLS communications for any changes.
 - B. **Finance:** Report on file. Presented proposed budget for 2004-2005 fiscal year at the Board of Directors March 28th meeting.
 - C. **Government/Regulatory Affairs**
 - D. **Membership Development/Services:** Report on file. Membership retention is the biggest issue, have a plan to contact lapsed members.
 - E. **Professional Development:** Report on file. Attendance at this year's Annual Meeting is lower than previous years.
 - F. **Public Relations:** Report on file.
 - G. **Student Representative:** Report on file.
- XII. **Unfinished Business:** None
- XIII. **New Business:** Keynote speaker James Griffith encouraged the society to pursue any workforce development issues to set an example for the rest of the country.
- XIV. **Region II News:** Region II Director Mary Anne Mclane reported on a proposal to increase the Board of Directors by one position to include a First Professional Director. There is a three year project to provide funds for all the Student Directors to be available to attend Legislative Day. Also encouraged the ASCLS to develop a position paper on direct access testing.
- XV. **ASCLS News:**
- XVI. **Adjournment:** 12:55 p.m.