

VSCLS

Board of Directors Meeting

Date: January 12, 2008

Time: 10:00 a.m.

Location: Charlottesville, VA

Present: Amanda Pagans, Janet Hiler-Bowman, Bernie Bekken, Becky Perdue, Karen Gordon, Jerry Houghton, Melanie Minnix, Charlene Waybright, Darrell Little, Randy Vandevander.

Officers' Reports

- I. Call To Order:** 10:10 a.m.
- II. Minutes:** The minutes from the November 2007 meeting are accepted by the board.
- III. Treasurer's Report:** Report on file.
- IV. President's Report:** Report on file.
- V. President-Elect's Report:** No activities to report.
- VI. Past President's Report:** Report on file.
- VII. Student Rep. Report:** Report on file.
- VIII. Student Advisor:** Report on file. Mandy will contact Ashley to get the Jeopardy game for the Annual VSCLS meeting in Williamsburg. Darrell will try to borrow the buzzers for the Jeopardy game.
- IX. Nominations Committee Report:** No report.
- X. Standing Committee Reports**
 - A. Constitution & By-Laws:** Report on file. A motion was made by Bernie Bekken and seconded by Becky Perdue to: 1.) Approve the wording of the Student Advisor's role to be added to the VSCLS Policy Manual under Student Representative; 2.) Approve wording of position description New Professional to be added to the policy manual; (There is an attachment for this on file.) 3.) Add New Professional as subcommittee under Professional Development. The motion carried.

B. Finance: A proposed budget was e-mailed to Darrell, which will be open for discussion at the March 2008 meeting.

C. Government/Regulatory Affairs: Report on file. Continuous answers about competitive bidding are available at <http://www.cms.hhs.gov>

1. **Grassroots Network:**
2. **Regulatory Review:**
3. **State Affairs:**

D. Membership Development/Services: Report on file.

1. **Awards:** Karen Gordon to e-mail Kim Whiter to begin with nominations for awards. Keys to the Future and Omicron Sigma Awards are due in February and must be picked by Charlene and Darrell before the March 2008 meeting.
2. **Scholarships:** Bernie Bekken will contact Pam Lonegan about getting \$500 from CLEC for the scholarship and the \$65 they agreed to pay for the conference room for the Sunday meeting.

E. Professional Development: Report on file.

1. **Career Recruitment:**
2. **Education Liaison:**
3. **PACE:** Report on file.
4. **Meeting Management:** Report on file. A motion was made by Janet Bowman and seconded by Charlene Waybright to approve the following registration fees for the 2008 Annual Spring meeting:

	Member	Non-Member
Full registration	125.00	150.00
Student registration	45.00	55.00
One Day registration	75.00	100.00
Student One Day registration	15.00	20.00

The motion carried.

F. Public Relations:

1. **NMLW:** Report on file.
2. **Professional Relations:**
3. **Publications:** Report on file.
4. **Webmaster:**

G. New Professional: Report on file. Ashley will be applying for the leadership academy

XI. Unfinished Business: Randy talked about Levels of Practice White Paper: we should read the entire document and prepare questions for the March BOD meeting. Communicate with Nancy to create sub-committee for audit and a proposed budget for 2008-2009 will also be discussed at March BOD meeting.

Need to decide who is going to Legislative Day this year: registrations will soon be due.

XII. New Business:

XIII. Region II News: The Region II ASCLS Meeting will be March 29, 2008.

XIV. ASCLS News:

XV. Adjournment: 15:00